

# MONTHLY FINANCIAL STATEMENT

Mission \_\_\_\_\_ City \_\_\_\_\_ Date \_\_\_\_\_

## I. RECEIPTS AND INCOME

SOURCE & PARTICULARS	BUDGET	THIS MONTH ACTUAL	YEAR TO DATE
Cash Balance Operating on First Day of Month      X			

### A. OPERATING INCOME

Plate Offerings			
Pledge Payments			
From Parish Organizations			
Diocesan support			
Other Income			
<b>Total for Operating Income</b> A			

### B. DESIGNATED RECEIPTS

Building Funds			
Special Offerings			
Other Income			
<b>Total for Special Purposes</b> B			

### C. CAPITAL RECEIPTS

1. Sale of Property			
2. Transfer from other Accounts			
<b>Total Non-Income Receipts</b> C			
<b>Total All Receipts (X+A+B+C)</b>			
Less Total Disbursements (from Section II)			
<b>BALANCE ON DEPOSIT as of current date:</b>			

Treasurer's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Vicar's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**II. DISBURSEMENTS AND EXPENSES**

Month/Year: \_\_\_\_/\_\_\_\_

To Whom Paid & Particulars	Budget	Actual	YTD
Diocesan Assessment			
Diocesan Apportionment			
Clergy Stipend & Housing			
Salaries - Sexton/Janitor			
Salaries - Organist			
Salaries - Other			
Clergy Insurance Premiums			
Clergy Pension Premiums			
Fuel, Lights, Power, Water			
Office Expense			
Auto Allowance & Travel			
Telephone			
Altar Supplies			
Music, Choir, Organ Maint.			
Bookkeeping & Audit			
Bulletins & Printing			
Repairs To Property			
Taxes on Property			
Rent			
Other Property Expenses			
Insurance on Property			
Other Expenses			
Interest			
Christian Education			
Discretionary Fund			
Property Improvements/Additions			
Transfer to other Accounts			
<b>Total Disbursements</b>			

Other Accounts:      1. \_\_\_\_\_                      Amount \_\_\_\_\_

                                 2. \_\_\_\_\_                      Amount \_\_\_\_\_

                                 3. \_\_\_\_\_                      Amount \_\_\_\_\_

                                 4. \_\_\_\_\_                      Amount \_\_\_\_\_